

the Cabanas

Kms 44/45 MacArthur Highway, Longos, Malolos, Bulacan
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Rates and Policies of The Grand Pavilion Effective from 2010 January 01 up to 2010 June 30

I. Slots Per Day

A. Day Slot: 10:00am to 4:00pm, Inclusive of Ingress and Egress

B. Evening Slot: 4:00pm to 10:00pm, Inclusive of Ingress and Egress

Note: Any hour or fraction thereof in excess of 10:00pm will be charged Overtime. This overtime surcharge also applies to third-parties' egress. (See Rates below.)

II. Rates

Weekdays (Monday to Friday)

Use of Main Hall, Open-Air, per Slot.....	₱11,000.00
Use of Main Hall, Open-Air, Whole-Day (2 Slots).....	₱16,500.00
Overtime Rate per Hour.....	₱1,500.00
Air-Condition per Hour.....	₱1,500.00

Weekends (Saturday and Sunday)

Use of Main Hall, Open-Air, per Slot.....	₱13,200.00
Use of Main Hall, Open-Air, Whole-Day (2 Slots).....	₱26,400.00
Overtime Rate per Hour.....	₱2,000.00
Air-Condition per Hour.....	₱1,500.00

The use of the main hall comes with the free use of the existing stage and

Required Bond Requirement from the Client (Refundable).....₱2,500.00

Required Bond Requirement from Each Third Party (Refundable)...₱5,000.00

III. Other Services

Sound System per Use.....	₱3,500.00
White Monobloc Chair (w/o Cover).....	₱4.00
White Monobloc 8-Seater Table (w/o Cover).....	₱20.00
Tiffany Chair with Cushion.....	₱85.00
Long Table, 4-Seater, for Conferences/Seminars.....	₱20.00

IV. Payment Terms

A fifty-percent (50%) downpayment for the use of the Main Hall is necessary in order to reserve the date and slot.

The balance payment must be made, at the latest, 14 days before the event. If the balance has not

been received by then, it shall mean forfeiture of the downpayment and the date and slot will be offered to other interested parties. The rebooking of a cancelled date and slot will be treated as another event reservation.

The payment for the rental of the air-conditioning, tables, chairs, and sound system can be made the day prior to the event at the latest.

V. Cancellation Policy

Events may be cancelled subject to the following refund scenarios:

Cancellation \geq 8wks (more than or equal to eight weeks) before the event: full refund of downpayment, and balance if applicable.

8wks $>$ Cancellation $>$ 4wks (less than eight weeks but more than four weeks) before the event: 50% refund of the downpayment, and balance if applicable.

Cancellation \leq 4wks (less than or equal to four weeks) before the event: no refund on the downpayment, and balance if applicable.

VI. Coordination with Third Parties

The Cabanas shall communicate and coordinate with all external suppliers to familiarize the latter with the bond requirement and the Pavilion's House Rules and Regulations.

VII. Ingress and Egress Policies

- A. Third parties (caterers, florists, sound specialists, etcetera) may set-up the Pavilion within the reserved slot hours only after their bonds have been secured.
- B. They may be allowed to set-up outside the set hours under the following conditions:
 - 1. For free, on the same day, before the scheduled hours, starting at 8am in the morning, assuming there is no event prior to the scheduled event. If there is an ongoing event, they may set-up at the rear section of the Pavilion.
 - 2. For a fee, one day before the event, assuming there are no events:
 - a. 8am to 5pm: Flat ₱500.00 (No lights, no access to private toilets)
 - b. 5pm to 10pm: Every hour or fraction thereof at ₱500.00 (Lights only)
- C. The ₱5,000 bond is subject to the following deductions if applicable:
 - 1. ₱1,000 for every hour or fraction thereof past the scheduled egress hour, after adjustments as extended by the Client if applicable.
 - 2. ₱1,000 if the Pavilion has not been restored to its condition prior to the turn over (uncollected garbage, uncleaned kitchen, floor and wall stains).

VIII. Practices or Reheasals

Practices or rehearsals are permitted only on days or hours where there are no events or ingress activities subject to the following charges:

- A. 8am to 5pm: Flat ₱1,500.00 (No lights, with toilet access)
- B. 5pm to 10pm: Every hour or fraction thereof at ₱1,000.00 (With lights and toilet access)

IX. Parking

All guests of the Pavilion have access to all the parking slots at The Cabanas at no charge.

The management continuously strives to keep the parking grounds safe and secure for all the mall guests. However, the management shall not be held liable or responsible for any damages on or loses in the vehicles.

X. House Rules and Regulations for Third Parties

- 1. Hooks on selected areas are provided for whatever decor. Any form of nailing, sticking, painting, and taping are strictly prohibited.
- 2. Vertical props have to be free-standing.

NOTE: RATES AND POLICIES MAY CHANGE WITHOUT PRIOR NOTICE.